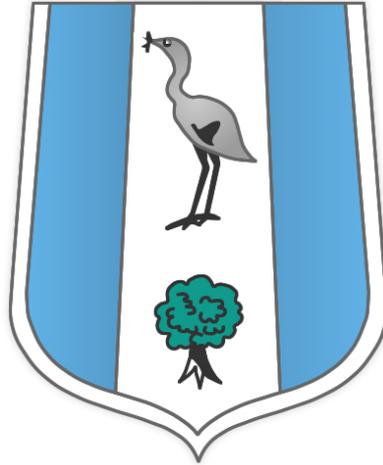


# **BRANSTON COMMUNITY ACADEMY**



## **ADMISSIONS POLICY 2019**

The published admission number is 210.

In accordance with the 1996 Education Act, children who have a Statement of Special Educational Needs/EHC will be offered a place before Governors make decisions on other applications.

The Governing Body will admit all those who have applied for a place at Branston Community Academy provided that sufficient places are available. If the number of those requests for entry is too high, priority in the allocation of places will be as follows:

First, to those in public care, sometimes referred to as 'looked after' is a child who is in the care of a local authority or provided with accommodation by them in accordance with section 22 of the Children Act 1989, at the time of application. This definition includes previously looked after children who were looked after, but ceased to be so because they were adopted, or became subject to a residence order or special guardianship order.

Second, to those who have a sibling who will still be attending the Academy the child is due to start.

Third to those who have had a sibling attend the Academy and left within the last 3 years.

**Fourth, by Straight line distance from the child's home to the Academy**

**Year 6 to Year 7 applications are co-ordinated by the local authority. Please consult their book 'Going to School in Lincolnshire' for details.**

You may telephone 01522 880400 to discuss our admission arrangements or to make an appointment to visit the school.

A parent whose request for admission is refused can appeal to an independent appeal panel. Any appeal against a decision not to admit a Year 7 student should be sent to the Academy before the end of March.

*If any of the criteria above are oversubscribed the tie-break will be **straight line distance** with the child living nearest being offered the place.*

*If two or more children are tied for the last place a lottery will be drawn by an independent person, not employed by the school or working in Children's Service Directorate at the local authority.*

The Governing Body has the right to investigate any concerns it may have with respect to the accuracy of information provided by parents on an application form and to withdraw the offer of a place if there is evidence that parents have made misleading or fraudulent claims.

The governors will keep a waiting list up until the end of the autumn term. This list is kept in the order given above and it is where the child stands in relation to these criteria rather than the length of time on the waiting list that will determine if a place is offered.

### **Mid-Year Admissions**

Applications are made on the Lincolnshire mid-year admissions form or directly to the school, but applicants for places in Years 10-11 will need to be aware that Key Stage 4 qualification routes already started in other schools may not be able to be continued or contribute to successful outcomes from the school's examination board syllabuses.

To apply via the local authority, you should contact the Education Team on 01522 782030 or email [schooladmissions@lincolnshire.gov.uk](mailto:schooladmissions@lincolnshire.gov.uk)

### **Children of UK Service Personnel**

The Academy will allocate a place in advance of the family arriving in the area, provided the application is accompanied by an official letter that declares a relocation date and Unit Postal Address or quartering area address and the number of students on roll is below PAN.

### **Appeals**

The procedures for appeals relating to admissions will be in accordance with all relevant legislation. The Academy has chosen to continue having appeals organised and heard by the County Council Legal Service section. They provide an independent panel separate from the admission system. The decision of the appeal panel is binding on all parties

### **Fair Access**

The government has stated that all local authorities must have a Fair Access agreement that allows hard to place children, for example, those that have been permanently excluded, to be given a place before any oversubscription criteria are applied and before anyone is considered from the reserve list. Such children are shared out to make sure no one school has to take too many of these children.

### **Definitions**

#### ***In the care of the local authority***

*Pupils in care of the local authority or provided with accommodation by them in accordance with section 22 of the 1989 Children Act.*

#### ***Sibling***

- *A full brother or sister, whether or not resident in the same household.*
- *Another child normally resident for the majority of term time in the same household, for whom an adult in the household has parental responsibility as defined in the Children Act 1989.*
- *In the case of twins (or two siblings in the same age cohort) and where there is only one place available in the Academy, both will be considered together as one application provided that both have met the standard for entry to the Academy. The Academy will be authorised to exceed its admissions number by one.*

#### ***Straight Line distance***

*Straight line distance as calculated electronically to three figures after the decimal point (e.g. 1.543 miles) by Lincolnshire County Council school admissions team from the Post Office Address Point of the home to the Post Office Address Point of the School.*

#### ***Home Address***

This is the address where the child lives for the majority of the school term time with a parent who has parental responsibility as defined in the Children Act 1989 or any child in the household where an adult in the household is defined as a parent for the purposes of Section 576 of the Education

Act 1996. This could include a person who is not a parent but who has responsibility for her or him.

It could include a child's guardians but will not usually include other relatives such as grandparents, aunts, uncles etc. unless they have all the rights, duties, powers and responsibilities and authority, which by law a parent of a child has in relation to the child and their property.

Where your child lives normally during the school week with more than one parent at different addresses, we will take as the home address, the address where your child spends the majority of time. If you can show that your child spends an equal amount of time at both addresses during school term time, you can choose which address you would like us to use on your application.

If you have more than one home, we will take as the home address the address where you and your child normally live for the majority of the school term time.

## **YEAR 12 (SIXTH FORM) ADMISSIONS**

PAN: 20

The Academy has an open access Sixth Form. Details of the requirements are available in the Sixth Form prospectus which is available from the Academy.

All applicants need to meet the school's overall academic standards for admission to the sixth form and any specific requirement for the particular subject. If there are more applicants than places available then applicants will be offered places in the following order:

1. Students in public care
2. Students with a statement of special educational need
3. The grade achieved in the relevant subject or subjects, or for those subjects not available at GCSE, a relevant subject specified in the school's sixth form prospectus
4. The average points score achieved across all GCSE subjects taken by the applicant
5. **Straight Line Distance from** home to school, with the applicant living nearer to the school having priority. This would be the tie breaker if necessary.

In the event that the school refuses a place in the Sixth Form, students/parent have the right of appeal to an independent panel. Please contact the Education Team on 01522 782030 or email [schooladmissions@lincolnshire.gov.uk](mailto:schooladmissions@lincolnshire.gov.uk)