

Branston Community Academy, Station Road, Branston, Lincoln, LN4 1LH

STUDENT SUPPORT OFFICER

16 hours per week, Term Time only

To start in September 2022

Salary: SCP 5-8 (£8,180 – 8,680 p.a. actual salary)

Responsibilities to include:

- Intervention: providing 1:1 and/or small group support
- Academic Mentoring of students in targeted groups
- 6th Form Study Support
- Assisting with preparations for Summer School
- Liaising with parents regarding individual students
- Working with the pastoral team and the wider school staff to support the needs of students
- Attending and completing reviews for Looked After Children
- Liaising with the team and designated SLT regarding actions
- Providing support for homework club
- Ordering supplies for students who are disadvantaged
- Managing and maintaining records of disadvantaged students
- General classroom teaching assistance and cover supervision duties when required

Experience of working with secondary students and supporting their academic studies is **essential**.

For further information, please call: **01522 880400** or
email: enquiries@branstonca.lincs.sch.uk

*Closing Date: **Friday 16th September 2022***

Branston Community Academy is committed to safeguarding and promoting the welfare of young people and expect all staff share this commitment.

All posts will be subject to an enhanced DBS disclosure, medical and reference checks.

All Pre-employment checks are in line with "Keeping Children Safe in Education"